

HAWKCHURCH PARISH COUNCIL

Clerk to the Council:
Mr John Vanderwolfe FILCM Chartered MCIPD, MCMI
Newenham
5 Halletts Way
Axminster
EX13 5NB
☎ 01297 34444
✉ johnvw@tiscali.co.uk

Minutes of the Council Meeting held at the Hawkchurch Village Hall on Tuesday 15th July 2025, commencing at 7pm

Present: Cllr's J Baker (Chairman), S Bartlett, D Searle T Greenshields and, J Dobson,

In Attendance: The Clerk (Mr J Vanderwolfe), and five members of the public

230	Apologies Cllr Hayward (Devon County Council) and Cllr Mackinder (East Devon District Council)
231	Declarations of Interest under the Code of Conduct There were no Declarations of Interest under the Code of Conduct at this stage of the meeting.
232	Minutes The minutes of the meeting held on the 20 th of May 2025 were adopted as a true record, noting that in minute 225 the system is no longer referred to as SID but VAS.
233	Other Minutes The minutes of the Assets meetings held on the 18 th of February, and 26 th June were noted
234	Matters Arising The results of the parish questionnaire will be published in the parish magazine. Following an inspection by the electrician a new fuse box is required to comply with latest electrical regulations. Agreed that this should be dealt with as soon as possible. It has been determined that the parish council is responsible for the fencing at the tennis court end of the playfield. The rope walk has been cut. The chairman is working on applying to the War Memorial Trust for a grant for the required works to the War Memorial.

	Details have been provided to the Village Hall Committee regarding the Creative Foundation Fund. The clerk has requested EDDC to provide a landfill bin for the playfield.																														
235	Democratic Period A parishioner suggested that either a dog bin be provided by the village hall or appropriate signage be employed, this is because there seems to be a problem in that area																														
236	County Council Report Cllr Hayward had forwarded a report to councillors, which had been circulated.																														
237	District Council Report -report emailed as below From EDDC perspective, the approx 1.1 million words of comments on the local plan have now been digested and were discussed at last week's Strategic Planning committee (SPC). As usual the meeting may be viewed on the EDDC YouTube channel. Following request for clarification on some points, there will further discussion at the next SPC. The contentious points related to sites further west in East Devon and so not specifically of direct relevance to Hawkchurch																														
238	Accounts for Ratification The following accounts were ratified: Total of £1,460.60 <table><tr><td>Devon Communities</td><td>50.00</td><td>Annual Subscription</td></tr><tr><td>Daisy Day (2 invoices)</td><td>69.38</td><td>Garden Works</td></tr><tr><td>Travis Perkins</td><td>107.23</td><td>Materials for Playfield</td></tr><tr><td>Hawkchurch Village Hall</td><td>66.00</td><td>Rent</td></tr><tr><td>Tom Day</td><td>50.00</td><td>Footpath works</td></tr><tr><td>Stanbury Services</td><td>230.05</td><td>Footpath Services</td></tr><tr><td>HMRC PAYE</td><td>215.00</td><td>PAYE</td></tr><tr><td>Total</td><td>112.40</td><td>Utilities</td></tr><tr><td>Source for Business</td><td>61.34</td><td>Utilities</td></tr><tr><td>EDDC</td><td>499.20</td><td>Bin charges</td></tr></table>	Devon Communities	50.00	Annual Subscription	Daisy Day (2 invoices)	69.38	Garden Works	Travis Perkins	107.23	Materials for Playfield	Hawkchurch Village Hall	66.00	Rent	Tom Day	50.00	Footpath works	Stanbury Services	230.05	Footpath Services	HMRC PAYE	215.00	PAYE	Total	112.40	Utilities	Source for Business	61.34	Utilities	EDDC	499.20	Bin charges
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239	Financial Update The financial update sheet was agreed. The bank reconciliation was £2890.87 on 14th July 2025.																														
240	Local Plan and Survey Update The survey has now been completed, and details will appear on the website and in the magazine.																														

241	Planning Applications Noted that
242	Determinations It was noted that both the Woodhouse Farm application to replace a mobile home with a dwelling, and the battery cluster at Scouse Farm had been refused permission by the planning authority
243	Casual Vacancy East Devon District Council had confirmed that there had been no call for a poll to fill the vacant councillor position, therefore the position would be advertised, and hopefully filled at the next meeting. The clerk was concerned that there were now a number of vacant seats, which could cause problems with holidays and sickness in the future.
244	Neighbourhood Plan Cllr Dobson felt that this council should move forward and obtain a Neighbourhood Plan. The clerk informed members that the Government had recently removed financial assistance to this project, therefore, any costs would need to be met by the council. Cllr Dobson felt that Doctor Nolan had already done considerable work on this scheme. Agreed to place it on the agenda of the September meeting.
225	Highways and Rights of Way It was noted that some patching work had taken place on the road by Damas Lawn, and that some hedging work had been dealt with by Devon County Council. Agreed that Cllr Searle, in conjunction with Cllr Greenshields would deal with other areas that needed attention. Roz Fox has now retired as P3 co-ordinator, having been replaced by Elizabeth Shannon and Elizabeth Dares.
226	Correspondence Is sent out by email on receipt.
227	Items of Urgency Nil
228	Closing of Meeting The chairman declared the meeting closed at 8pm
229	Next Meeting: Tuesday 16 th September 2025 at 7pm.

Signature -----

Date -----