

HAWKCHURCH PARISH COUNCIL

Clerk to the Council:
Mr John Vanderwolfe FILCM Chartered MCIPD, MCMI
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Minutes of the Council Meeting held at the Hawkchurch Village Hall on Tuesday 20th May 2025, commencing at 7pm

Present: Cllr's J Baker (Chairman), S Bartlett, D Searle T Greenshields and, J Dobson,

In Attendance: The Clerk (Mr J Vanderwolfe), Cllr P Hayward (Devon County Council), Cllr Mackinder (EDDC) and two members of the public.

206	Election of Chairman Councillor J Baker was proposed by Cllr J Dobson, and seconded by Cllr T Greenshields. There were no other nominations. Cllr Baker was therefore duly elected as chairman of the Council for the ensuing year.
207	Declaration of Acceptance of Office Cllr Baker made her Declaration of Acceptance of the Office of Chairman, witnessed by the Proper Officer, Mr J Vanderwolfe.
208	Election of Vice Chairman Cllr T Greenshields was proposed by Cllr J Dobson, and seconded by Cllr J Baker. There were no further nominations, therefore Cllr T Greenshields was duly elected as Vice-chairman for the ensuing year.
209	Appointment to Outside Bodies Church: Cllr J Baker Village Hall: Cllr D Searle Village Shop: Cllr T Greenshields Devon Association of Local Councils: Cllr J Dobson Rights of Way: Mrs Fox
210	Apologies There were no apologies for absence. It was noted that Cllr Dr Nolan's resignation would apply from this meeting. The clerk would inform the East Devon District Council, who would duly issue a notice of vacancy.
211	Declarations of Interest under the Code of Conduct There were no Declarations of Interest under the Code of Conduct at this stage of the meeting.
212	Minutes

	The minutes of the meeting held on the 18 th of March 2025 were adopted as a true record; and duly signed by the chairman.																																		
213	Matters Arising There were no matters arising																																		
214	Democratic Period The church wishes to place some dogs on leads on sacred ground signs. Noted that this is their land, but idea is supported by council. It is understood that the repairs to the clock will cost £796. Council had agreed to contribute 50%; therefore £398.																																		
215	County Council Report Cllr Hayward informed the meeting that he was please to have been elected as the new County Councillor. The first meeting of this authority would be held next week, so there was little to report. He stated that many of the councillors now on the county council were new to local government. He would be on the Rights of Way, HATOC (Highways), Audit Committee and Child Social Care. He went on to inform the meeting that each county councillor had a locality award budget of £8k. He also spoke about the Rural Community Fund.																																		
216	District Council Report Cllr Mackinder informed the meeting that a broadband survey had been launched, and urged member to comment. The next stage of the Local Plan consultation would shortly be launched.																																		
217	Accounts for Ratification The following accounts were ratified: Total of £2,441.15. <table border="1" data-bbox="376 1485 1307 2040"> <tr> <td>Smith of Derby</td><td>367.20</td><td>Church Clock Annual Inspection</td></tr> <tr> <td>SW Water</td><td>53.73</td><td>Utilities</td></tr> <tr> <td>Total Energies</td><td>53.73</td><td>March Electricity</td></tr> <tr> <td>Total Energies</td><td>60.74</td><td>April Electricity</td></tr> <tr> <td>Total Energies</td><td>60.47</td><td>May Electricity</td></tr> <tr> <td>HMRC PAYE</td><td>215.00</td><td>PAYE</td></tr> <tr> <td>R Fox</td><td>57.49</td><td>P3 Expenses</td></tr> <tr> <td>Gallagher</td><td>1071.52</td><td>Insurance</td></tr> <tr> <td>Devon Association Local Councils</td><td>258.73</td><td>Subscription</td></tr> <tr> <td>J Vanderwolfe</td><td>29.04</td><td>Sundries</td></tr> <tr> <td>Papergami</td><td>213.50</td><td>Survey</td></tr> </table>		Smith of Derby	367.20	Church Clock Annual Inspection	SW Water	53.73	Utilities	Total Energies	53.73	March Electricity	Total Energies	60.74	April Electricity	Total Energies	60.47	May Electricity	HMRC PAYE	215.00	PAYE	R Fox	57.49	P3 Expenses	Gallagher	1071.52	Insurance	Devon Association Local Councils	258.73	Subscription	J Vanderwolfe	29.04	Sundries	Papergami	213.50	Survey
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218	Financial Update The financial update sheet was agreed. The bank reconciliation as of 20 th May 2025 was £30,607.31.
218	Annual Governance Statement 2024/25 The Annual Governance Statement for the year ending 31 st March 2025 was adopted
219	Annual Accounting Statement 2024/25 The Annual Accounting Statement for 31 st March 2025 was adopted.
220	Internal Auditor's Report The Auditor's Report was adopted
221	Local Plan and Survey Update The survey will be distributed this month.
222	Planning Applications Nil
223	Determinations It was noted that the Battery Storage Units that had been planned for Axminster had been refused by the district council
224	Annual Parish Meeting Will take place after the next Council meeting on 15 th July.
225	Highways and Rights of Way Hawkwell Park had cut back some of the overhanging branches. Difficult to establish who is responsible for the land opposite Hawkwell Park. The Speed Indicator System (SID) is due next week for six weeks. The gulley sucker has recently been operating in the parish
226	Correspondence Is sent out by email on receipt.
227	Items of Urgency Nil
228	Closing of Meeting The chairman declared the meeting closed at 8pm
229	Next Meeting: Tuesday 15 th July 2025 at 7pm. This will be followed by the Annual Parish Meeting

Signature -----

Date -----